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Contract # EP-W14-20 Task Order # 73

TITLE: FEMA GI/LID Planning

Abstract: This task order provides facilitation for the collaborative problem solving, conflict prevention, outreach, and information support for R3 WPD/OSWP on stormwater and flooding related issues including support of this initiative to collaboratively address FEMA flood hazard mitigation, stormwater, and combined sewer overflows where possible. The outcomes of the projects on this task order will include the development of Flood Hazard Mitigation Plans incorporating GI/LID projects, case studies, lessons learned and informational webcast. It is being funded by Region 3.

I. BACKGROUND

The purpose of this task is to provide the Conflict Prevention and Resolution Center (CPRC) and the U.S. EPA Region 3 Water Protection Division Office of State and Watershed Partnerships — with assistance in implementing collaborative problem solving, dispute prevention, dispute resolution, negotiation and meeting facilitation within the context of the FEMA Hazard Mitigation Planning & GI/LID projects so that innovative solutions to complex problems can be developed and issues and controversies can be constructively resolved with respect to flood mitigation planning, and water regulatory compliance and BMP financing. This assistance can take a variety of forms including, but not limited to providing conflict resolution advice and justin-time coaching, facilitating meetings and group processes, analyzing and mediating disputes, providing for third party neutral expertise, and designing and implementing collaborative efforts such as consensus building and multiparty decision making. The assistance delivered under this task will be for situations that need immediate attention or which are relatively short term in nature.

The EPA anticipates that this task order will consist of 2 cases depending upon the intensity of the efforts undertaken. The statement of work may be modified to include additional collaborative activities, projects or pilot efforts. If additional collaborative activities, projects or pilot efforts are ordered the EPA will issue a modification to the Task Order to include the additional cases and will provide additional funding. This Task Order will include the need for facilitation at least 2 stakeholder meetings, technical assistance with Green Infrastructure and FEMA Hazard Mitigation Planning issues, development of case study with lessons learned on how to collaboratively develop a hazard mitigation plan with GI/LID practices addressing both flood mitigation, stormwater management and other water issues.

II. SCOPE OF WORK

A. Preparation

1. The contractor shall submit a work plan to the Contracting Officer (CO), Project Officer

(PO), and Task Order Project Officer (TOPO) in accordance with the requirements of the contract and this Task Order. The workplan shall include description of procedures for temporary and permanent procedures to re-designate labor categories when reassignments or vacancies occur in assigned labor categories. The contractor shall include a quality assurance plan for deliverables and discussion of assumptions in the work plan.

- 2. The contractor shall work with the TOPO and PO to design a comprehensive Technical Directive Form (TDF), project budget tracking and reporting format, sample collaboration agreements and activity summary format to enable the contractor and the TOPO to adequately monitor multiple projects on this task order.
- 3. The contractor shall provide oversight of deliverables, monthly reports and invoices as required by the contract. In months when no substantive work is performed, a monthly report will not be required.

B. ADR Support

- 1. When a TDF is issued, the contractor shall select dispute resolution professional(s) for each project under the Task Order in consultation with the Project Officer (PO) and Task Order Project Office (TOPO). The TOPO will include qualifications for the dispute resolution professional such as knowledge of the subject matter, conflicts of interest, availability, and experience in the type of work required, cost, geographic proximity and any other relevant selection criteria that may be specified in the TDF. In many cases identification of an appropriate facilitation or mediation professional for a specific effort may involve consultation with the local stakeholders regarding their needs and preferences.
- 2. This Task Order shall provide ADR consultation, process design, conflict coaching, public participation, consensus-building, conflict analysis, dispute prevention and dispute resolution services to the Green Highways Partnership including Region 3 staff, other external parties such as GH Partners, and EPA Headquarters Office as determined by GH Partnership and TOPO. The contractor may provide services in person, on site, by telephone or by email.
- 3. Specific activities will be detailed in TDFs and may include but are not limited to the following:

<u>Consulting with EPA staff and management:</u> The contractor may consult with EPA staff and management regarding the history, status and collaborative activities, the pilot efforts and goals of the Green Highways Partnership and may review relevant written material on the activity or pilot effort.

Conducting a conflict, dispute or situation assessment: The contractor may perform an analysis

of the sources, parties, issues, tactics, and outcomes of a particular situation, issue, problem, conflict or dispute. This analysis may include the review of relevant written material and electronic information and interviews with relevant stakeholders.

<u>Developing written process recommendations</u>: The contractor may provide process recommendations that will detail the actions to be taken to establish and implement a dispute prevention, management or resolution process, the parties involved and their roles.

Helping the parties identify and select a neutral third party: The contractor may assist the parties in identifying and selecting a neutral third party (e.g. facilitator, mediator, fact finder) who meets the specified qualifications and is acceptable to all of the participating parties. If appropriate the contractor may assist the parties in drafting a mediation agreement and/or an agreement to share the costs of the neutral.

<u>Convening appropriate parties</u>: The contractor may conduct a convening process. This process will involve interviewing affected parties to get their perspectives on a situation, issue, problem, conflict or dispute and assessing the parties' willingness or interest in addressing the matter through a dispute prevention, management or resolution process or forum.

Developing and providing information: In consultation with the EPA TOPO and designated Technical Directive contact, the contractor may prepare and distribute background information on the issues to potential participants in a consultative, collaborative or conflict resolution process. This may include preparing and presenting research, analyses, explanations, summaries, fact sheets, white papers, brochures, engaging in joint-fact finding and other similar collections of data or information needed to educate the parties or the public as to the substance of the issue or dispute and options for resolving it.

<u>Designing appropriate processes and interventions</u>: The contractor may design an appropriate dispute resolution process or processes. This task may involve assessing the stakeholders and their issues, the relationship between and among stakeholders, and the context of the dispute. A complete process design will include clearly specifying the role of the third party neutral (e.g. facilitator, mediator, and/or fact finder), the parties to be included, and the structure and time frame of the process.

<u>Providing necessary support</u>: At the request of the TOPO and the parties, the contractor may provide subject matter experts in technical, scientific, economic or other fields related to the substance of the project. This support may include conducting research, reviews and fact analyses and making presentations to the parties. The contractor also may establish and/or maintain communication and information links such as web pages, list serves, and other methods of communication regarding the project.

<u>Facilitating and mediating sessions or meetings</u>: The contractor may provide facilitation or mediation support for a meeting, collaborative workshop or mediation session. This support may include assisting with agenda development, providing input on meeting or session design, and

facilitating or mediating the meeting or session.

Synthesizing issues and writing summaries: At the conclusion of meetings, the contractor may provide meeting summaries that identify participants, specify points of agreement and disagreement, identify issues that arose during the meeting or that require further attention, and indicate agreed upon next steps.

<u>Providing logistical support related to meetings for which the contractor is providing ADR services under this Task Order</u>: The contractor may provide logistical support for ADR services. This support may include locating and securing meeting space; obtaining or supplying all the necessary audio-visual and computer equipment; furnishing flip charts and markers; and disseminating information regarding the project.

Contacting parties before, after or between meetings regarding issues under discussion: The contractor may contact parties involved in a dispute resolution process before, after or between meetings to get a sense of their perspectives on issues under discussion. This work can help eliminate the potential for surprise, focus the meeting and continue the work begun in the meeting.

Coaching parties in the above skills: The contractor may coach EPA staff and/or the involved parties in negotiating skills and strategies, public involvement, consensus building or dispute prevention, management or resolution processes in order to enhance Green Highways Partners' capacity to facilitate innovation, collaboration and manage conflict if necessary.

Assistance to Region 3 in providing support to communities designated/selected by R3 WPD in areas of implementing G3 or CBP3 activities to address green stormwater retrofit needs. Support may include technical and organizational supports and coaching in implementing innovative GI practices or innovative financing.

C. Reports

- 1. Oral Briefings At intervals specified by the TOPO, but no less frequently than quarterly the Contractor shall provide the TOPO and the designated program contact with an oral briefing on the status of work pursuant to each Technical Directive and this TO.
- 2. Case Reports The contractor shall prepare a brief report at the end of each case, project or activity. The report shall briefly describe the services provided, a list of stakeholders involved in the case, and the results of those services, including any recommended follow-up actions.
- 3. Final Report The contractor shall prepare a final report for the Task Order. This report will include each case report that was prepared (above), an overall evaluation of the services provided as part of the Task Order, lessons learned and recommendations for the future.

4. Evaluation - The Contractor shall provide information for EPA's ADR and contract tracking systems and dispute resolution professionals working under this Task Order shall complete EPA ADR evaluation system questionnaires and provide information necessary to administer questionnaires to participants in ADR processes (e.g., contact information for parties). The contractor shall contribute to or conduct all or parts of an evaluation of the case according to EPA case or meeting evaluation protocols. As requested by the TOPO, the contractor shall participate in a post-process debriefing with EPA officials, including the PO, TOPO and Technical Directive and relevant EPA management, to discuss lessons learned and next steps.

III. WORK APPROACH

The process and controls for this work will be as follows:

- a. The EPA person requesting services pursuant to this TO shall contact the TOPO and jointly they will determine: (1) whether the work requested is within the statement of work for this task order and (2) the scope of the assistance needed.
- b. The TOPO will provide the Contractor with a completed Technical Directive form (with a copy to the PO, CO and Technical Directive contact (i.e. the person requesting services) which will include a short description of the situation, the location of the assignment, local contacts, qualifications of appropriate service providers, schedule constraints, time limits, reporting requirements, the tasks to be performed and any special requirements.
- c. The Contractor shall provide the assistance as outlined in the Technical Directive. The contractor shall include the TOPO and the Technical Directive contact in communications and planning discussions.
- d. All reports, transmittals and deliverables for a particular Technical Directive shall be submitted to the TOPO, PO, technical contact and the Technical Directive contact person.
- e. This TO is designed for rapid response to quickly developing situations. It is not designed to provide long term support for a complex ongoing case or project. EPA expects that projects that are anticipated to continue past 120 hours (or other ceiling as designated by the TOPO in the Technical Directive) shall be transitioned to a separate Task Order or other contractual vehicle as soon as possible.

The contractor shall approach this task in accordance with terms of the contract.

A. ADR and Public Participation Best Practices:

The Contractor shall approach this task in accordance with terms of the basic contract and according to the established norms and ethical standards of ADR professionals.

Based on EPA's evaluation of a large number of ADR cases, the Agency has determined that the following practices are significantly related to positive substantive, relational, and procedural outcomes from ADR cases. The contractor shall ensure that this direction is provided to ADR professionals providing services under this task order:

- Prior to the mediation or facilitation and throughout the process, the ADR professional shall inquire about whether individual participants have the time, financial, and logistical resources necessary to participate effectively in the process and -- where resources are inadequate -- assist them in identifying appropriate resources or in making necessary adjustments to the process to accommodate resource constraints.
- The ADR professional shall assist the participants in identifying the issues that are important to resolving any controversy and solutions that will address the needs shared by the participants.
- The ADR professional shall conduct the process to promote active engagement from all participants.
- The ADR professional shall explore with the participants appropriate ways to incorporate high quality and relevant information resources necessary to resolve the issues.
- To support productive dialogue and effective implementation of any agreements reached by the participants, the ADR professional shall ensure that participants have appropriate authority to make commitments on behalf of their organizations.

B. Ethical Codes of Conduct:

The Contractor shall ensure that ADR professionals serving as neutral third parties under this contract receive information about and perform in accordance with ethical codes applicable to the practice of dispute resolution professionals. Relevant examples of ethical codes include those adopted by:

- the American Arbitration Association, American Bar Association, Association for Conflict Resolution: (http://www.acrnet.org/uploadedFiles/Practitioner/ModelStandardsofConductforMediatorsfinal05(1)(1).pdf)
- the International Association of Facilitators: (http://www.iaf-world.org/aboutiaf/CodeofEthics.aspx)
- the International Association for Public Participation:
 (http://iap2.affiniscape.com/displaycommon.cfm?an=1&subarticlenbr=8)

C. Confidentiality

The contractor shall perform in accordance with generally acceptable norms and ethical procedures of the mediation profession. Information provided to the ADR professional by any of the parties, communications between parties and the ADR professional, and notes and dispute resolution work product generated by the ADR professional during work pursuant to this TO shall be maintained as confidential by the ADR professional pursuant to the provisions of the

ADR Act of 1996 (Public Law 104-320; 5 USC 571 et al) and applicable federal, state and judicial requirements.

All parties to this task order acknowledge that the confidentiality provisions of the Administrative Dispute Resolution Act. 5 U.S.C. Section 574 shall govern the contractor's alternative dispute resolution activities under this task order.

D. Contractor Representation

In gathering information or performing tasks with parties outside the EPA, the contractor will identify him/herself as a contractor to EPA, not an EPA employee.

The Contractor shall provide input or make recommendations based on the information gathered, however, decisions on all substantive issues will be made by EPA. THE CONTRACTOR SHALL NOT INTERPRET EPA POLICY ON BEHALF OF EPA NOR MAKE DECISIONS ON ITEMS OF POLICY, REGULATION OR STATUTE. THE CONTRACTOR SHALL NOT TAKE A STAND ON THE MERITS OF SUBSTANTIVE ITEMS UNDER DISCUSSION.

E. Status Notifications:

THE CONTRACTOR SHALL NOTIFY THE EPA PROJECT OFFICER AND PROGRAM OFFICE CONTACT WHEN 75% OF THE FUNDS PROVIDED HAVE BEEN EXPENDED OR WHEN FUNDING FOR LESS THAN 6 WEEKS WORK REMAINS. The Contractor shall also notify the TOPO when 75% of the funds have been used on any single case assignment. Notifications shall be in writing and cc to the Project Officer.

F. Task Order Qualifications:

If out of town travel is required to accomplish the tasks under this task order, the contractor shall obtain advance approval for that trip and its costs in writing from the TOCOR, ATOCOR and/or the PO. To the extent possible, the contractor's per diem costs shall be within allowable limits set by GSA.

This task order is not funded by multiple appropriations. This task order does not have tasks to develop environmental data or surveys. This task order does not provide for training of contractor personnel, provision of Government Furnished Property or Accountable Personal Property or IT products or services. The SOW does not include any tasks that are inherently governmental in nature or provide personal services. The SOW does not anticipate transferring or developing Confidential Business Information or Personally Identifiable Information to the contractor. Development of communications products as a result of activities on this task order will be in compliance with EPA's Policy and Implementation Guide for Communications Product Development and Approval found at

HTTP://www.epa.gov/productreview/guide/index.html.

The Contractor is directed to conduct Conflict of Interest checks and provide this information as a part of the Work Plan for TOCOR review and CO approval.

IV. REPORTS AND DELIVERABLES

The Contractor shall provide EPA all reports in accordance with the contract unless specifically changed in the statement of work.

The Contractor shall provide a work plan within the schedule provided in the basic contract.

Copies of all reports, meeting notices, agenda, summaries and any other written deliverables shall be sent to the PO, and TOPO listed below and the relevant Technical Directive contact.

All reports shall be provided first in draft form. Upon receipt of comment from the EPA TOPO, the Contractor shall revise the report and distribute final copies as stated in the Scope of Work. Reports may be submitted electronically unless specified differently in the Technical Directive.

Item:

Due No Later Than:

Deliverables:

Work Plan

10 days after TO issuance

Case Conclusion Summaries

20 days after conclusion of work

Final Report

Transmittals:

20 days before Task Order expiration

Fact sheets, agendas, summaries, other written documents as ordered

As directed in the Technical Directive

V. EPA CONTACTS

Project Officer:

Terry Fenton

Conflict Prevention and Resolution Center

Environmental Protection Agency

Mail Code 2388A

1200 Pennsylvania Avenue, NW

Suite 6402-N

Washington, DC 20460

Phone: 202-564-2090

Fax: 202-501-1715

Task Order Project Officer:

Denise Rigney

Office of State and Watershed Partnerships

Water Protection Division

Environmental Protection Agency

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Philadelphia, PA 19103

Phone: 215-814-2726

Fax: 215-814-2301

Alternate Task Order Project Officer:

Jada R. Goodwin Program Analyst

Water Protection Division (3WP60)

Phone: 215-814-5381 Cell: 215-266-7261

Email: goodwin.jada@epa.gov

Supervisor:

Dominique Lucckenhoff

Deputy Director

Water Protection Division

Environmental Protection Agency Region 3

Mail Code: 3WP10 1650 Arch Street

Philadelphia, PA 19103

Phone: 215-814-5810

Fax: 215-814-2301

VI. PERIOD OF PERFORMANCE

The period of performance of this Task Order shall be until October 31, 2017

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CONTINUATION SHEET	EP-W-14-020/0073/001	2	2

NAME OF OFFEROR OR CONTRACTOR
SRA INTERNATIONAL. INC

EM NO	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	TRUOMA
(A)	(B)	(C)	(D)	(E)	(F)
	Reason for Modification : Funding Only Action				
	Total Amount for this Modification: \$86,946.69				
	New Total Amount for this Version: \$89,946.69		i		
	New Total Amount for this Award: \$89,946.69				
	Obligated Amount for this Modification: \$37,000.00		l		
	New Total Obligated Amount for this Award:				•
	\$40,000.00				
	Incremental Funded Amount changed: from				
				•	
	\$3,000.00 to \$40,000.00				
	CHANGES FOR LINE ITEM NUMBER: 1				
	Total Amount changed				
	from \$3,000.00 to \$89,946.69				•
	Obligated Amount for this modification: \$37,000.00				
	Incremental Funded Amount changed from \$3,000.00		1		
	to \$40,000.00				
	CHANGES FOR DELIVERY LOCATION: HPOD				
•	Amount changed from \$3,000.00 to \$89,946.69				4
				•	
	CHANGES FOR ACCOUNTING CODE:				
	16-17-B-87FP-202BD4X25-2505-1687PE6004-001				
	Amount changed from \$3,000.00 to \$40,000.00				
	Percent changed from 0 to 44.47079			•	
	,				
	Delivery Location Code: HPOD				
	Denise Rigney				
	US Environmental Protection Agency				
	William Jefferson Clinton Building				
	1200 Pennsylvania Avenue, N. W.				
	Mail Code: 3803R				
	Washington DC 20460 USA	ŀ	}		
	Washington DC 20400 USA				
	Payment:	İ	ł		
	RTP Finance Center				
	US Environmental Protection Agency		1		•
	RTP-Finance Center (AA216-01)			•	
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				
	Durham NC 27711				
	FOB: Destination		l		
,	Period of Performance: 06/23/2016 to 10/31/2017				
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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT					1. CONTRACT ID CODE	- 1	PAGE OF	PAGES
2. AMENDMENT/MODIFICATION NO.		3. EFFECTI	VE DATE	4. RE	QUISITION/PURCHASE REQ. NO.	5 PRC	1 DIECT NO	(If applicable)
002		02/14/	2017		R3-16-00416			, approducty
6 ISSUED BY	CODE	HPOD		7. AD	MINISTERED BY (If other than Item 6)	CODE	7	
HPOD		·		-			<u> </u>	
US Environmental Protec	tion	Agency		•	•	•		
Headquarters Procuremen	t Ope	rations	5		•			
Ariel Rics Building								
1200 Pennsylvania Avenu	e, NW	3						
8 NAME AND ADDRESS OF CONTRACTOR.	(No. obsert							
TABLE AND ADDRESS OF CONTRACTOR	(NO , Str ee t	county State a	nd ZIF Code)	(x) 9/	AMENDMENT OF SOLICITATION NO.			
SPA INTERNATIONAL, INC.								
Attn: FLORIDA HENDRICKS				98	DATED (SEE ITEM 11)			
4300 FAIR LAKES COURT				11				
FAIRFAX VA 220334232				10	A MODIFICATION OF CONTRACT/ORDER N	10		
					A MODIFICATION OF CONTRACT/ORDER N P-W-14-020			
				1 1	073			
7005				_ 10	B. DATED (SEE ITEM 13)			
CODE 097779698		FACILITY CO	DDE		6/23/2016			
					MENTS OF SOLICITATIONS		<u> </u>	
The above numbered solicitation is amended	as set for	rth in Item 14.	The hour and date spo	cified for r	eceipt of Offers 💮 is exte	nded.	is not exte	ended.
Offers must acknowledge receipt of this ame Items 8 and 15, and returning	nament pr con	rior to the hou lies of the arm	r and date specified in the	ie solicitati Indoina re-	ion or as amended, by one of the following me ceipt of this amendment on each copy of the of	ethods: (a)	By comple	ting
separate letter or telegram which includes a	reference	to the solicitat	ion and amendment nur	nbers. F/	VILURE OF YOUR ACKNOWLEDGEMENT TO	BE REC	EIVED AT	Бу
THE PLACE DESIGNATED FOR THE RECE	IPT OF O	FFERS PRIO	R TO THE HOUR AND	DATE SPE	CIFIED MAY RESULT IN REJECTION OF YO	UR OFFE	R If by	
virtue of this amendment you desire to chang reference to the solicitation and this amendm	rean offer	already subm	offed, such change may	be made	by telegram or letter, provided each telegram i	or letter m	akes	
12 ACCOUNTING AND APPROPRIATION DA	TA (If requ	ired)				25,00	0 00	
See Schedule						23,00	0.00	
13. THIS ITEM ONLY APPLE	ES TO MO	DIFICATION	OF CONTRACTS/ORDE	RS. IT M	ODIFIES THE CONTRACT/ORDER NO. AS DE	SCRIBED	IN ITEM 14	ı.
CUERCOLE								
CHECK ONE A THIS CHANGE ORDER IS I	SSUED P	URSUANT TO): (Specify authority) Th	E CHANC	SES SET FORTH IN ITEM 14 ARE MADE IN T	HE CONT	RACT	
B THE ABOVE NUMBERED C appropriation data, etc.) SE	ONTRAC T FORTH	T/ORDER IS I IN ITEM 14, F	MODIFIED TO REFLEC PURSUANT TO THE AU	T THE AD: THORITY	MINISTRATIVE CHANGES (such as changes OF FAR 43.103(b)	in paying	office,	•
C THIS SUPPLEMENTAL AGE	CEEMENI	IS ENTEREL	OINTO PURSUANT TO	AUTHORI	TY OF			
D OTHER (Specify type of mod								
	uncanon a	ing authonty)						
X FAR 52.232-22					•			
			to sign this document a		copies to the issuing			*
14 DESCRIPTION OF AMENDMENT/MODIFIC	CATION (C	Organized by	UCF section headings, i	ncluding s	olicitation/contract subject matter where feasib	ole.)		
DUNS Number: 097779698								
The purpose of this modi						unt o	f \$25,	.000
which brings the total o	bliga	ited amo	ount from \$4	0,000	to \$65,000.	•		
TOCOR: Denise Rigney Max	Ехрі	re Date	e: 10/31/201°	7				
LIST OF CHANGES:								
Reason for Modification	: Fun	ding Or	nly Action					
Obligated Amount for thi	s Mod	dificati	ion: \$25,000	.00			•	
New Total Obligated Amou	nt fo	r this	Award: \$65,	000.00)			
Incremental Funded Amoun			from					
340,000.00 to \$65,000.00		-						
Continued				•				•
Except as provided herein, all terms and conditi	ons of the	document ref	erenced in Item 9 A or 1	0A, as her	retofore changed, remains unchanged and in f	ull force a	nd effect.	,
15A NAME AND TITLE OF SIGNER (Type or p					NAME AND TITLE OF CONTRACTING OFFIC			
				-			-	
			r		rice I. Cunningham			
15B CONTRACTOR/OFFEROR		•	15C. DATE SIGNED	168	INITED STATES OF AIRERICA		16C. (DATE SIGNED
			1	(_	X/	7	02	/14/2017
(Signature of person authorized to sign)		1	17	(Signature of Contraction)			
NSN 7540-01-152-8070		•				TANDARD		(REV. 10-83)

FAR (48 CFR) 53 243

CONTINUATION CUEST	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE C	F .
CONTINUATION SHEET	EP-W-14-020/0073/002	2	2

NAME OF OFFEROR OR CONTRACTOR SRA INTERNATIONAL, INC.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	CHANGES FOR LINE ITEM NUMBER: 1				
	Obligated Amount for this modification: \$25,000.00		1		
	Incremental Funded Amount changed from \$40,000.00				
	to \$65,000.00				
	NEW ACCOUNTING CODE ADDED:				
	Account code:				
	16-17-B-03L00WS-202BD4-2505-1603LL1019-001			•	
•	Beginning FiscalYear 16				
	Ending Fiscal Year 17				}
	Fund (Appropriation) B				
	Budget Organization 03L00WS		ll		
	Program (PRC) 202BD4				
	Budget (BOC) 2505				
	Job # (Site/Project)		ΙI		
	Cost Organization		ı	•	
	DCN-LineID 1603LL1019-001				
	Quantity: 0				
	Amount: \$25,000.00				
	Percent: 27.79424				
	Subject To Funding: N				· ·
	Payment Address:				
	RTP Finance Center				
	US Environmental Protection Agency				
	RTP-Finance Center (AA216-01)			•	
	109 TW Alexander Drive				
	www2.epa.gov/financial/contracts				i.
	Durham NC 27711				
	, i				
	Delivery Location Code: HPOD				
•	Denise Rigney				•
	US Environmental Protection Agency				
	William Jefferson Clinton Building				
	1200 Pennsylvania Avenue, N. W.				
	Mail Code: 3603R				
	Washington DC 20460 USA			. •	
					,
	Payment:				
	RTP Finance Center		1	×1	•
	US Environmental Protection Agency				
·	RTP-Finance Center (AA216-01)				
	109 TW Alexander Drive		I		
	www2.epa.gov/financial/contracts		ļ		
	Durham NC 27711		ŀ		
	FOB: Destination		ı		
	Period of Performance: 06/23/2016 to 10/31/2017	ļ			
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AMENDMENT OF SOLICITATION	/MODIFIC	ATION OF CO	NTRACT		1. CONTRACT ID CODE		PAGE OF PAGES
2 AMENDMENT/MODIFICATION NO.		3 FFFFCTIVE C	DATE	4 1	REQUISITION/PURCHASE REQ. NO.	§ PR	OJEGT NO (If applicable)
P00003		10/30/20		1		- 1	
6. ISSUED BY	CODE	HPOD	 	7.	ADMINISTERED BY (if other than Item 6)	CODE	
HPOD US Environmental Prot Headquarters Procurem Ariel Rios Building 1200 Pennsylvania Ave	ent Ope	Agency					
Washington DC 20460	nuc, un						
8. NAME AND ADDRESS OF CONTRACT	OR (No. street	county. State and Z	IP Code)	(-)	9A. AMENDMENT OF SOLICITATION NO.		
SRA INTERNATIONAL, INC Attn: FLORIDA HENDRICH 4300 FAIR LAKES COURT FAIRFAX VA 220334232				×	9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER E.P.—W.—1.4-020	₹ NO.	
					10B. DATED (SEE ITEM 13)		N
CODE 097779699	 	FACILITY CODE	· · · · · · · · · · · · · · · · · · ·	1			
ODE 097779698					06/23/2016		
THE PLACE DESIGNATED FOR THE F virtue of this amendment you desire to c reference to the solicitation and this ame	es a reference ECEIPT OF C hange an offe endment, and	to the solicitation DEFERS PRIOR T r a'ready submitte is received prior to	and amendment numb O THE HOUR AND D d , such change may b	oers. ATE: oe ma	a receipt of this amendment on each copy of the FAILURE OF YOUR ACKNOWLEDGEMENT SPECIFIED MAY RESULT IN REJECTION OF ade by telegram or letter, provided each telegram a specified	TO BE RE YOUR OF	CEIVED AT FER If by
12. ACCOUNTING AND APPROPRIATION	i DATA (If reg:	uired)					
See Schedule							
13. IHIS IIEM ONLY A	PPLIES TO M	ODIFICATION OF	CONTRACTS/ORDER	(S. I	T MODIFIES THE CONTRACT/ORDER NO. AS I	DESCRIB	EDIN HEM 14.
A. THIS CHANGE ORDER NO. IN ITEM 1	IS ISSUED F OA	PURSUANT TO: (S	Specify authority) THE	CH	ANGES SET FORTH IN ITEM 14 ARE MADE IN	THE CO	NTRACT
					ADMINISTRATIVE CHANGES (such as change liTY OF FAR 43.103(b).	es in payir	ng office.
C. THIS SUPPLEMENTAL			ITO PURSUANT TO A	UTH	ORITY OF:		
D. OTHER (Specify type of		and authority)					
X FAR 52.249-14							
E. IMPORTANT: Contractor	is not.	···············	sign this document an				•
DUNS Number: 0977796	98 odifica	tion is t	o extend th		ng solenation/contract subject matter where fea	_	nary 31, 2018
This modification als	o names	Jada Goo	dwin as the	T	ask Order COTR.		
TOCOR: Jada Goodwin M LIST OF CHANGES: Reason for Modificati	-			ct	ion		
Period Of Performance	End Da	te change	d from 31-0	CT	-17 to 31-JAN-18		
Continued		•					
Except as provided herein, all terms and of 15A. NAME AND TITLE OF SIGNER (Type		na document refer	enced in Item 9 A or 10		s heretofore changed, remains unchanged and 6A. NAME AND TITLE OF CONTRACTING OF		
				E	Patrice L. Cunningham		
15B. CONTRACTOR/OFFEROR			ISC. DATE SIGNED	7	6B. UNITED STATES OF MERICA	<u> </u>	16C. DATE SIGNED
(Signature of person authorized	to sign)			+	Synature of Curities Pay Com	-	10/30/2017
NSN 7540-01-152-8070							RD FORM 30 (REV. 10-83)
Previous edition unusable							ed by GSA CFR) 53.243

 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0073/P00003
 PAGE P-W-14-020/0073/P00003
 OF PAGE P-W-14-020/0073/P00003

NAME OF OFFEROR OR CONTRACTOR SRA INTERNATIONAL, INC

ITEM NO.	SUPPLIES/SERVICES	QUANTII	YUNIT		AMOUNT
(A)	(B)	(C)	(D)	(E)	(F)
	Total Amount for this Modification: \$0.00				
	New Total Amount for this Version: \$0.00				
	New Total Amount for this Award: \$89,946.69				
	Contracting Officer Representative changed				
	from Denise Rigney				
	1.13.1.57				1
	to Jada Goodwin		1	•	i '
	to bada boodwiii				
	TOCOR (Task Order Contracting Officer's				į
	Representative) changed to : Jada Goodwin				•
	Alternate COR/Project Officer changed to:			• .	
	Maximum Potential Expiration Date changed to :				
	01/31/2018				
					•
	Payment:				
	RTP Finance Center				
	US Environmental Protection Agency		1		
	RTP-Finance Center			•	
	Mail Drop D143-02				
	109 TW Alexander Drive	1			
	Durham NC 27711	-1		l .	
	Period of Performance: 06/23/2016 to 01/31/2018			v .	
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AMENDMENT OF SOLICITATION/MODIFICA	ATION OF CONTRACT	1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO. 5. PR	OJECT NO. (If applicable)
004	01/31/2018		
6. ISSUED BY CODE	HPOD	7. ADMINISTERED BY (If other than Item 6) COD	E
HPOD US Environmental Protection Headquarters Procurement Ope Ariel Rios Building 1200 Pennsylvania Avenue, NW	Agency rations		
Washington DC 20460			
8 NAME AND ADDRESS OF CONTRACTOR (No. street, SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS 4300 FAIR LAKES COURT FAIRFAX VA 220334232	county. State and ZIP Code)	9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-14-020 0073 10B. DATED (SEE ITEM 13)	
CODE 097779698	FACILITY CODE	06/23/2016	
CODE 097779698		O AMENDMENTS OF SOLICITATIONS	
THE PLACE DESIGNATED FOR THE RECEIPT OF C virtue of this amendment you desire to change an offe reference to the solicitation and this amendment, and 12. ACCOUNTING AND APPROPRIATION DATA (If required See Schedule	OFFERS PRIOR TO THE HOUR AND r already submitted, such change ma is received prior to the opening hour uired)	umbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RID DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OF ay be made by telegram or letter, provided each telegram or letter and date specified. DERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIB	r makes
CHECK ONE A. THIS CHANGE ORDER IS ISSUED FORDER NO. IN ITEM 10A.	PURSUANT TO: (Specify authority) 1	THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CO	INTRACT
B. THE ABOVE NUMBERED CONTRAL appropriation date, etc.) SET FORTH C. THIS SUPPLEMENTAL AGREEMEN	·	CT THE ADMINISTRATIVE CHANGES (such as changes in payr AUTHORITY OF FAR 43.103(b). D AUTHORITY OF:	ng office,
D. OTHER (Specify type of modification X FAR 52.249-14	and authority)	•	
E. IMPORTANT: Contractor is not.	x is required to sign this document	t and return 1 copies to the issuing office	
DUNS Number: 097779698	tion is to extend	the period of performance to Mar	ch 31, 2018
	net.	•	
TOCOR: Jada Goodwin Max Expi LIST OF CHANGES:			
Reason for Modification : Ot			
Period Of Performance End Da	te changed from 31	-DAN-18 CO SITMAK-18	
Continued	e document referenced in Item 9 A o	or 10A, as heretofore changed, remains unchanged and in full force	e and effect.
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
· · · · · · · · · · · · · · · · · · ·		Patrice L-Cunningham	Z Less Divisions
158. CONTRACTOR/OFFEROR	15C. DATE SIGNED	D 168 UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		Senstura bi Contra and Contra	
NSN 7540-01-152-8070 Previous edition unusable		Prescrit	ARD FORM 30 (REV. 10-83) ed by GSA I CFR) 53 243

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED EP-W-14-020/0073/004

PAGE .

OF 2

NAME OF OFFEROR OR CONTRACTOR SRA INTERNATIONAL, INC.

ITEM NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
(A)	(B)	(C)	(D)	· (E)	(F)
	Maximum Potential Expiration Date changed to: 03/31/2018				
	Type of Bridge Vehicle* (See Help Text for more				
	info) changed to : N	.			
	Payment: RTP Finance Center				
	US Environmental Protection Agency				,
	RTP-Finance Center			•	
	Mail Drop D143-02 109 TW Alexander Drive				·
	Durham NC 27711				,
	Period of Performance: 06/23/2016 to 03/31/2018				
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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE	P/	AGE OF PA	AGES		
AMENDMENT OF SULICITATION MODIFICA	ATION OF C	UNITAGI		<u> </u>		1		2	
2. AMENDMENT/MODIFICATION NO	3. EFFECTIVE	DATE	4. REQ	UISITION/PURCHASE REQ. NO.	5. PROJ	ECT NO. (If	'applicab	vla)	
005	03/14/2	018			1				
6. ISSUED BY CODE	HPOD		7. ADA	MINISTERED BY (If other than Item 6)	CODE	L			
HPOD .									
US Environmental Protection									
Headquarters Procurement Ope	rations								
Ariel Rios Building	•		ļ						
1200 Pennsylvania Avenue, NW Washington DC 20460			İ						
8. NAME AND ADDRESS OF CONTRACTOR (No., street	, county, State and	I ZIP Code)	(x) 9A.	AMENDMENT OF SOLICITATION NO.					
SRA INTERNATIONAL, INC. Attn: FLORIDA HENDRICKS			9B.	DATED (SEE ITEM 11)					
300 FAIR LAKES COURT									
FAIRFAX VA 220334232		·	 	A MODIFICATION OF CONTRACT/ORDER N	10				
			× EE	-W-14-020	10.				
			00)73	. •				
			108	3. DATED (SEE ITEM 13)					
CODE 097779698	FACILITY CO	DE] o	6/23/2016					
	11. THIS IT	EM ONLY APPLIES TO A	AMENDA	ENTS OF SOLICITATIONS					
separate letter or telegram which includes a reference THE PLACE DESIGNATED FOR THE RECEIPT OF or virtue of this amendment you desire to change an ofference to the solicitation and this amendment, and 12. ACCOUNTING AND APPROPRIATION DATA (If req.	to the solicitation OFFERS PRIOR or already submit is received prior	on and amendment numb R TO THE HOUR AND DA tted , such change may b	bers. FA ATE SPE be made	CIFIED MAY RESULT IN REJECTION OF YO by telegram or letter, provided each telegram	BE RECI	EIVED AT R If by	•		
See Schedule	·				CODIDEO				
13. THIS ITEM ONLY APPLIES TO M	ODIFICATION	of Contracts/Order	RS. IT MO	ODIFIES THE CONTRACT/ORDER NO. AS DE	SCRIBEL	INTIEM IS	· ·		
CHECK ONE A. THIS CHANGE ORDER IS ISSUED IN ORDER NO. IN ITEM 10A.	PURSUANT TO	(Specify authority) THE	CHANC	SES SET FORTH IN ITEM 14 ARE MADE IN 1	HE CONT	RACT			
B. THE AROVE NUMBERED CONTRA	CT/ORDER IS I	ODIFIED TO REFLECT	THE AD	MINISTRATIVE CHANGES (such as changes	in paying	office,			
appropriation date, etc.) SET FORTI	1 IN ITEM 14, P	URSUANT TO THE AUT	HORITY	MINISTRATIVE CHANGES (such as changes OF FAR 43.103(b).					
C. THIS SUPPLEMENTAL AGREEMEN	T IS ENTERED	INTO PURSUANT TO A	UTHORI	TY OF:					
				•			•		
D. OTHER (Specify type of modification	and authority)		•						
X FAR 52.217-8									
E. IMPORTANT: Contractor is not.	x is required	to sign this document an	id return	1 copies to the issuir	g office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION	(Organized by L	JCF section headings, inc	cluding s	solicitation/contract subject matter where feasi	b/e.)				
DUNS Number: 097779698									
The purpose of this modifica	tion is	to extend th	e pe	riod of performance to	Octob	er 31,	, 201	.8	
at no additional cost to the	Governm	ent.							
	•						•		
4									
				·					
TOCOR: Jada Goodwin Max Expi	re Date:	10/31/2018							
LIST OF CHANGES:		,			•				
Reason for Modification : Su								• .	
Period Of Performance End Da	ite chanc	ged from 31-M	IAR-1	8 to 31-OCT-18					
Continued				•					
Except as provided herein, all terms and conditions of the	he document ref	erenced in Item 9 A or 10	OA, as he	eretofore changed, remains unchanged and in	full force	and effect.			
15A. NAME AND TITLE OF SIGNER (Type or print)			16A.	NAME AND TITLE OF CONTRACTING OFF	ICEK (19P	e or printj			
•			Pat	trice L. Cunningham	7				
15B. CONTRACTOR OFFEROR		15C. DATE SIGNED	1015	UNITED STATUS OF AMERICA		16C.	DATE SI	GNED	
			$(\cdot $	X/1 /C	7-	กล	/14/2	2018	
(Signature of person authorized to sign)		<u> </u>	<u>}~</u>	(Signature of Contracting Cilicon)					
NSN 7540-01-152-8070					STANDAR Prescribed	D FORM 30	(REV. 10	J-83)	
Previous edition unusable		·				FR) 53.243			

 CONTINUATION SHEET
 REFERENCE NO. OF DOCUMENT BEING CONTINUED
 PAGE
 OF

 EP-W-14-020/0073/005
 2
 2

NAME OF OFFEROR OR CONTRACTOR SRA INTERNATIONAL, INC.

ITEM NO.	SUPPLIES/SERVICES	QUANTIT		UNIT PRICE	AMOUNT		
(A)	(B)	(C)	(D)	(E)	(F)		
	Maximum Potential Expiration Date changed to: 10/31/2018						
·	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711						
	Period of Performance: 06/23/2016 to 10/31/2018		'	·			
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